

# SNAP Frequency Health Office Visit Report

To run a report for surveillance of frequent visits, who is visiting more than X number of visits within a time frame, how long the visits are, most frequent time of day for such visits, etc.

## REPORTS

Select **PRESENTATION**

When SNAP Health Center Report Generator screen opens:

Select **Visit Log**

**Student Specific > Frequency**

(you may select specific teacher, grade, etc. in the drop down fields)

Select date range: **Start**

**End**

**#>=**

**Sort by:** > School

Name

Grade

Teacher

Student ID

Classifications

# Visits

Total Time

**Sort Method:**  Ascending  Descending

Search and you will obtain a report which shows the following categories:

*Students with 20 or more Visit Entries between 08/16/2017 and 11/15/2017 sorted by # Visits(Descending)*

School: West Middle School

Name	DOB	Grade	Teacher	StudentID	Classification	# Visits	Date of Last	Total Time (min)	Avg. Time	Most Freq. Times
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And the totals will generate as such:

**Students with 20 or more Visit Entries between 08/16/2017 and 11/15/2017 sorted by # Visits(Descending) (Continued)**

Report Totals:

Students:14

Visits:494

Total Time:5658 minutes