



Book	Board Policy and Guidelines
Section	Section J
Title	Administration of Medication to Students
Code	JLCD.BP
Status	Active
Legal	The Safe Schools Bill, House Bills Nos. 1301, 1298 & 167.627,1996 and 1732, 2008 State of Missouri Nursing Practice Act, 2001 State of Missouri Healing Arts Practice Act, 1994, RSMo 195.070 1993
Adopted	July 16, 2019

ADMINISTRATION OF MEDICATIONS TO STUDENTS

Definitions

Authorized Prescriber: Includes a healthcare provider licensed or otherwise authorized by state law to prescribe medication.

Diabetes Medical Management Plan: A document developed by the student's personal healthcare team that sets out the health services needed by the student at school and that is signed by the student's personal healthcare team and parent/guardian.

Medications: For the purposes of this policy, medications include prescription drugs and over-the-counter drugs, including herbal preparations and vitamins. Medications also include substances that claim or purport to be medicinal or performance enhancing.

General

The Parkway School District is not legally obligated to administer medication to students unless specifically included in a Section 504 plan or an individualized education program (IEP). However, the Board recognizes that some students may require medication for chronic or short-term illnesses to enable them to remain in school and participate in the district's education services. Parents/Guardians are encouraged to submit any relevant information regarding the medications their student needs, including a diabetes medical management plan, asthma action plan, life-threatening allergy action plan, seizure action plan, or other information the district may use to develop an IEP, Section 504 Plan or individualized health plan (IHP). The district will review all information submitted by the parents/guardians and work with them to create a plan to meet the student's medical needs while at school or school activities.

The district prohibits students from possessing or self-administering medications while on district grounds, on district transportation or during district activities unless explicitly authorized in accordance with this policy. The superintendent, in collaboration with the district nursing staff, will establish administrative procedures for storing and administering medications in compliance with this policy and pursuant to state and federal law. Medications will only be administered at school when it is not possible or effective for the student to receive the medication at home.

The administration of medications is a nursing activity that must be performed by or under the supervision of a registered professional nurse. A registered professional nurse may delegate the administration of medication to a licensed practical nurse or unlicensed personnel who are trained by the nurse to administer medications. The registered professional nurse is responsible for developing written procedures for training unlicensed personnel in the administration of medications and for supervising the administration of medication by others. In accordance with law, any trained or qualified employee will be held harmless and immune from civil liability for administering medication in good faith and according to standard medical practices. A qualified employee is one who has been trained to administer medication according to standard medical practices.

The nurse or designee must maintain thorough documentation of all medications administered to students.

Nurses must use reasonable and prudent judgment to determine whether to administer particular medications to students while also working in collaboration with parents/guardians and the school administration. In carrying out their legal duty to protect the health, welfare and safety of students, nurses will, when necessary, clarify authorized prescriber orders and respond in accordance with such clarifications.

The district shall not knowingly administer medications in an amount exceeding the recommended daily dosage listed in a recognized medical or pharmaceutical reference text. Except for the medications that are used in an emergency situations, the district will not knowingly administer the first dose of any medication. Parents/Guardians are encouraged to arrange to administer prescription medications themselves when possible. All medications administered by school personnel must be Food and Drug Administration (FDA) approved pharmaceuticals (prescription and nonprescription), administered within their therapeutic range and within standards of acceptable medical regimen. Homeopathic and naturopathic preparations will not be administered by school staff.

Staff, students and all other individuals are prohibited from possessing or administering any medication, while on district grounds, on district transportation or during district activities, that is illegal pursuant to state or federal law.

Over-the-Counter Medications

The district may administer over-the-counter medication to a student upon receipt of a written request and permission to do so by the parent/guardian. In order for over-the-counter medication to be given to a student for more than five consecutive days, written permission from a licensed prescriber will be required. Long-term administration (administration for more than five (5) consecutive days or daily "as needed" (PRN) requires the same procedures as prescription medications (see below). All over-the-counter medications must be delivered to the school nurse, principal or designee in the manufacturer's original unopened packaging labeled with the student's name and will only be administered in accordance with the manufacturer's label.

Prescription Medications

Unless otherwise authorized in this policy, the parent/guardian must provide the district with written permission to administer the medication before the district will administer the prescription medication to the student. In addition, a written and signed order from the licensed prescriber will be required for prescription medications administered by school personnel. In the case of antibiotics to be administered for 14 days or less, the prescription label will be considered the equivalent of a prescriber's written direction, and a separate document is not needed.

Possession and Self-Administration of Medications

The district will permit a student to possess and self-administer medications as required by law, except for substances that are illegal under state or federal law, and as allowed in this section. Permission to possess and self-administer medications may be revisited if there is evidence that the student is not handling or administering the medication appropriately or that the student's actions may be harming his or her own health or the health and safety of other persons. Such permission is required for students to possess and self-administer medications while at school, at a district-sponsored activity and on district-sponsored transportation. Such permission shall be effective only for the same school and school year for which it is granted.

A student with an IEP or Section 504 plan may possess and self-administer medications in accordance with the IEP or Section 504 plan. Students who do not have an IEP or Section 504 plan may possess and self-administer medications in accordance with 1) or 2) below:

1. Students with Diabetes: Upon written request of the parent/guardian and upon authorization by a student's diabetes medical management plan, the district will permit a student with diabetes to perform blood glucose checks, administer insulin through the student's insulin delivery systems, treat hypoglycemia and hyperglycemia, and otherwise attend to the care and management of the student's diabetes. The district will permit the student to possess on his or her person at all times all necessary supplies and equipment to perform these monitoring and treatment functions. The student shall have access to a private area for performing diabetes care tasks should the parent/guardian or student request such access. Students with diabetes who wish to possess and self-administer medications are subject to the same requirements (below) as students with other health conditions.
2. Students with Other Chronic Health Conditions: Students may possess and self-administer medications for the treatment of asthma, anaphylaxis and other chronic health conditions in accordance with this policy and law. The district will not permit students to possess and self-administer medications unless all of the following requirements are met:
 - The medication was prescribed or ordered by the student's licensed prescriber.
 - The licensed prescriber has provided a written treatment plan for the condition for which the medication was prescribed or authorized that includes a certification that the student is capable of and has been instructed in the correct and responsible use of the medication and has demonstrated to the physician or the physician's designee the skill level necessary to use the medication.
 - The student has demonstrated proper self-administration technique to the school nurse.
 - The student's parent/guardian has signed a statement authorizing self-administration and acknowledging that the district and its employees or agents will incur no liability as a result of any injury arising from the self-administration of such medication unless such injury is a result of negligence on the part of the district or its employees or agents.
3. Students in grades nine through twelve may carry their own over-the-counter medication and consume or apply this medication as directed. This medication must be in its original container and the student must carry with the medication a written statement from the parent/guardian requesting self-administration. The district reserves the right, in individual instances, to require proof that the medication is being taken as directed by an authorized prescriber. Students may only carry a one-day supply of medication.
4. Students in grades nine through twelve may carry and self-administer prescription and over-the-counter medication while attending overnight trips provided it is in its original container and is accompanied by the signed parent authorization form for self-administration.
5. Students authorized to possess medications shall not distribute them to others and will be disciplined for doing so.

Emergency Medications

All student-occupied buildings in the district are equipped with prefilled epinephrine auto syringes and asthma-related rescue medications. The school nurse or another employee trained and supervised by the school nurse may administer these medications when they believe,

based on training, that a student is having a life-threatening anaphylactic reaction or life-threatening asthma episode. A prescription or written permission from a parent/guardian is not necessary to administer this medication in an emergency situation.

Epinephrine and asthma-related rescue medications will only be administered in accordance with written protocols provided by the Parkway School District consulting physician/licensed prescriber. The Board will purchase an adequate number of prefilled epinephrine auto syringes and asthma-related rescue medications based on the recommendation of the school nurse, who will be responsible for maintaining adequate supplies and replacing expired medications.

Parkway School District shall provide and maintain opioid antagonists (naloxone) for all schools with students in grades 6-12. School nurses and trained safety personnel may administer an opioid antagonist during an emergency to treat a suspected case of opioid overdose to any student or staff suspected of having an opioid-related drug overdose regardless of previous history of opioid abuse. School nurses and/or safety personnel who, acting in good faith and with reasonable care, administers an opioid antagonist to another person whom the person believes to be suffering an opioid-related overdose shall be immune from criminal prosecution, disciplinary actions from her or his professional licensing board and civil liability due to the administration of the opioid antagonist.

Medical standing orders and direction will be provided by the Parkway consulting physician. Parkway Health Services, in collaboration with the consulting physician, will develop protocols/standing orders for the emergency administration of epinephrine, albuterol, and naloxone. Standing orders may additionally be obtained for the management of fever, coughs, common skin irritation and wounds during the school day and at Outdoor Education and Overnight Field Trips. Standing orders will be reviewed and renewed annually.

The school principal or designee will maintain a list of students who cannot, according to their parents/guardians, receive epinephrine, asthma-related rescue medications or acetaminophen. A current copy of the list will be kept with the stock medications at all times.

Consequences

Students who possess, consume or share medications in violation of this policy while on district grounds, on district transportation or during a district activity may be disciplined up to and including suspension or expulsion. Employees who violate this policy may be disciplined up to and including termination. District administrators will notify law enforcement when they believe a crime has occurred.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

SUPERSEDES: JLCD, 1/28/2009, 08/09/06, 11/01/00, 2/18/86 and 9/11/96

CROSS REFERENCE:

JICH, Student Drug Abuse

JHCE, Specialized Health Care Services

AH, Use of Tobacco Products and Imitation Tobacco Products

EBB, Communicable Diseases

EBBA, Illness and Injury Response and Prevention

Legal Refs: " 167.621 - .635, .800 - .824, 335.016, .066, 338.059, 577.625, .628, RSMo.
Davis v. Francis Howell Sch. Dist., 138 F.3d 754 (8th Cir. 1998)
DeBord v. Board of Educ. of Ferguson-Florissant Sch. Dist., 126 F.3d 1102 (8th Cir. 1997)

