

Parkway South Middle PTO Meeting Minutes

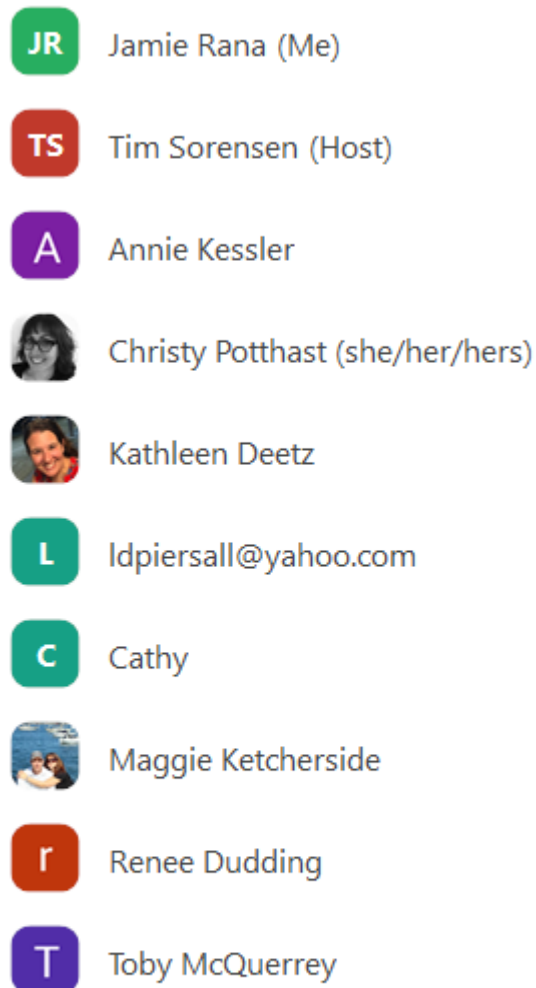
Tuesday, May 10, 2022

Zoom Link: <https://us02web.zoom.us/j/81130421036>

Meeting began at 7:30p by President Annie Kessler

Welcome and Introductions - Annie Kessler

- Officers introduced themselves, other parents introduced themselves



Review of meeting minutes (Annie Kessler):

- March 8th meeting minutes were reviewed and approve prior meeting minutes approved by all

Principal's report and comments: – Toby McQuerrey

- Kids doing great now at end of school year, especially compared to recent years with

behavior referrals down; 71% of students have all A/B/Cs (goal of 80%) similar to 1st semester; great support so we are on target to meet goal for 2nd semester

- Proud of staff & students & all support; accomplished Veterans Day events & Food Pantry donations
- Discussion of how to spend PTO money: Idea about ice machine, but we already have 3 full functioning ice machines in science classrooms so no need for ice machine donations by PTO; other ideas included window blinds & poster printer machine, sprucing up teacher's lounge; Toby prefers to put money towards replacing 20 year old desks/tables as kids have hard time getting in them & Toby wants to replace remaining furniture for 8th grade rooms (6th & 7th already done); 7-8 classrooms left but only have budget for 2 rooms left
- Toby requests \$2K for remaining from PTO for desk furniture, possibly additional \$1K to do a food truck for staff on last day of school (Carol has estimate for around \$1300)
- Preparing for next school year already: 8/17 & 8/18 Schedule Walk & Supply Drop Off
- 8/25 Curriculum Night & Open House, opportunity for parents to meet all teachers
- Motion was made (Christy) and seconded (Jamie); unanimous vote to put \$1K towards desk furniture instead of food truck; agreed to set money aside for this expense; Plan to roll over money for next fiscal year for furniture (once order is school board approved)
- Toby also interested in thinking of big picture fundraising for \$10-12K for screen (?) similar to SW Middle
- Social media page needs to be improved, Amy (front office secretary) will be social media lead for FB & Instagram, Carol is retiring at end of year

Committee Reports:

Treasurer: (Tim Sorensen/Cathy Marx)

- Budget Snapshot
 - Total Cash - \$21,064.72
 - Checking - \$12,434.34
 - Savings - \$6,021.98
 - Scholarship - \$2,608.40
 - Hassle Free Fundraiser - \$8,792 of \$10,000
 - Remaining Income - Ballwin Sno-Cone on May 18th 4pm-8pm
 - Income/Expenses - currently overall ahead of budget by \$711.78

- Remaining expenses - **\$5,083.63**
 - Patriot Grants - \$623.63
 - School Project - \$2,000
 - PTO Insurance - \$410
 - Year-End Staff 'Thank You' - \$1,000
 - 8th Grade - \$600
 - Crisis & Outreach - \$450
 - {\$200 retiring teachers} from Scholarship account
- Projected Year-End Cash - \$15,981.09 approx (\$21064.72-\$5083.63)
- Projected Year-End Cash less Scholarship - **\$13,372.69**
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- We have 1 Checking account, 2 Savings accounts: one is thought to be a retiree scholarship account since most recent withdrawal was for that use; Tim waiting to hear from Lisa about origins of this account
- Tim suggesting having a full year's budget on hand to roll to next year & asked for feedback; Christy advised this may be too high to keep on hand since we don't have forced recurring payments & we are a non-for profit & we need to spend what we make each year; we can discuss with our new board in August when we approve budget exactly how we want to proceed

Fundraising – Katrena May/Annie Kessler

- Ballwin SnoCone Fundraiser is next event

Volunteers: (Jamie Rana)

- 52 approved volunteers with full fingerprinting completed
- Feedback that process is lengthy/arduous especially for working parents, suggestion was made on FB to have a fingerprinting night at a centrally located Parkway site in evening; Christy advised that she discussed with company that this was not really feasible due to electronic needs for equipment
- 8th Grade Dance volunteers, only 1 volunteer due to students not desiring parents there, Toby advised lots of teacher volunteers (no extra parents really needed)

VP notes: (Christy Potthast)

- Desire for community building events, possibly move back to in-person meetings rather than Zoom
- Christy accepting nominations for a week until 5/17, then on 5/18 Carole send out ballots, winners announced on 5/19
- Idea to do a multicultural night at beginning of year to encourage participation of all groups
- Desire for event(s) that let parents mingle with other parents & students mingle

- with other students (Dunk or Treat was well received)
- Concentrate on re-creating traditions from year to year
- Seek student input on events, let them help lead events
- Possible participation with Fine Arts events
- GameWright game night option

Discussion of Open Positions:

- 314-401-4585 contact Christy if want to nominate someone or yourself!
c.pothast@yahoo.com
- Nomination deadline by 5/17, ballot goes out on 5/18, then results announced at 5/19 meeting
- Vice President-2 year position, rolls into president the 2nd year, in charge of nominating committee, we are making this an open election (if anyone is interested they can nominate someone or themselves—contact Christy)
- Co-Treasurer-transfer info at bank so we have two names on accounts, attend PTO treasurer training each year
- Volunteer Coordinator-help coordinate signups for various events & maintain list of volunteers; post on FB and/or emails to parents
- Fundraising coordinator—in charge of fundraising initiatives; we have done “Hassle Free” in past, posted on FB, emails, etc; plan once per month restaurant fundraiser
- Secretary—keeping minutes & records

Teacher Appreciation Committee: (Renee Dudding)

- Huge thanks to Renee for chairing this
- Very successful this year & really appreciated by teachers

Great job to Annie, thank you for being a wonderful President this year

Meeting Adjourned at 8:30p

Next PTO Meeting – Thursday, May 19 (elections)